



**Polk County Republican Party
Central Committee (PCRCC)
Key Responsibilities**

Job Title	General Activist
Type (Volunteer or Paid)	Volunteer
References (copied from)	Republican Party of Iowa – County Leadership Manual - 2009 http://www.polkgop.com/about/officers/

Key Responsibilities:

Daily

- May have key office processes assigned to them that require daily attention.

Weekly

- Check your Email at least weekly and respond appropriately to sustain the critical activities of the PCRCC.

Monthly

- Regularly attend Republican Central Committee meetings.

Quarterly

Annually or Biennially (every 2 years)

- Support the programs developed by the Caucus to Convention Committee Chair, especially the activities executed at a county level.
- Assist local, state, and national Republican candidates in their campaigns.
- Assist with the get out the vote (GOTV) efforts in Polk County.

As Required

- Support the Recruitment/Volunteer Committee Chair in activities that raise awareness of the party and/or our candidates.
- Support fundraising programs developed by the Fundraising Committee Chair.
- Support communications programs developed by the Publicity/Communications Committee Chair.